



CHAUCER COLLEGE SAFEGUARDING POLICY

Date of Adoption: 16/07/2016

Date for Review: Annually (as a minimum) and updated if needed, so that it is kept up to date with safeguarding issues as they emerge and evolve, including lessons learnt.

Names and contact details

The following people are responsible for safeguarding and child protection at Chaucer College:

- Designated Safeguarding Lead – Holly Goodwin, Head of Student Services, 01227 787800

For additional child protection support and advice, you can also contact the [NSPCC Helpline](#) and [Childline](#).

Purpose and aim

Shumei Eiko Ltd., trading as Chaucer College, is a UK registered educational charity specialising in the delivery of online and classroom based English language courses to international students. Full board residential and homestay accommodation is offered throughout the year to those students wishing to stay on campus or to live with a local family. This policy reflects the fact that Chaucer College also offers full board residential accommodation to students over 18.

The purpose of this policy is to:

- Protect young people and adults at risk who receive our services; and,
- Provide staff and volunteers with the overarching principles that guide our approach to safeguarding

Scope

This policy applies to all our staff, including the Board of Directors, Senior Managers, paid staff, volunteers, sessional workers, agency workers, students or anyone working on behalf of Shumei Eiko Ltd.

Context

This policy has been drawn up on the basis of law and guidance that seeks to protect young people, namely:

- Children Act 1989
- Children Act 2004
- The Care Act 2014 (NHS England guidance on Safeguarding Adults)
- Children and Social Work Act 2017
- United Nations Convention of the Rights of the Child 1991
- Data Protection Act 2018 and General Data Protection Regulation ('GDPR')
- Sexual Offences Act 2003
- Protection of Freedoms Act 2012
- Safeguarding Vulnerable Groups Act 2006 ('SVGA')
- Counter-Terrorism and Security Act 2015 ('Prevent duty')
- Relevant government guidance on safeguarding young people (e.g., *Keeping Children Safe in Education; Working Together to Safeguard Children*)

Statement

We believe that no young person should ever experience abuse of any kind and that everyone has a responsibility to promote the welfare of all children, young people and adults at risk, to keep them safe and to practise in a way that protects them.



We recognise that,

- The welfare of the young person is paramount as enshrined in the Children Act 1989;
- All young people, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity, have the right to protection from all types of harm or abuse;
- Some young people are additionally vulnerable because of the impact of discrimination, previous experiences, their level of dependency, communication needs or other issues; and,
- Working in partnership with young people, their parents, carers, Group Leaders, Japanese teachers and other agencies is essential in promoting young people's welfare
- Students over 18 may be classified as 'adults at risk' by reason of mental or other disability (rendering them unable to take care of themselves or protect themselves from significant harm or exploitation)

We will keep young people and adults at risk safe by,

- Valuing, listening to and respecting them;
- Appointing a Designated Safeguarding Lead ('DSL') and a member of the Board of Directors to take lead responsibility for safeguarding at the highest level in the organisation;
- Ensuring the Principal, Senior Management Team, members of the Board of Directors and all staff are clear and take 'ownership' of their role and responsibilities in respect of safeguarding and child protection;
- Writing detailed safeguarding and child protection procedures to enable Chaucer College to effectively and appropriately manage disclosures, allegations, low level concerns and peer-on-peer abuse;
- Recognising and responding to new and evolving safeguarding risks presented by innovative technologies and the internet;
- Adopting and following safer recruitment procedures, ensuring all necessary checks are made;
- Ensuring everyone at Chaucer College receives an appropriate level of safeguarding and child protection training and that that knowledge is built upon and regularly reinforced;
- Running safer events, activities and excursions;
- Ensuring staffing levels are appropriate and that young people are suitably supervised;
- Building a safeguarding culture where staff, volunteers and children know how they are expected to behave (including when online) and feel comfortable about sharing concerns;
- Providing effective management for staff and volunteers through supervision, support and training;
- Ensuring safeguarding and child protection records are kept and stored appropriately and in line with legal requirements;
- Sharing concerns with agencies who need to know, and involving parents and young people appropriately;
- If a student is identified as an 'adult at risk', establishing what their views and wishes are in a situation before proceeding, and following the six safeguarding principles enshrined within the Care Act 2014.
- Sharing information about good safeguarding practice with young people, parents, staff, homestay families, group leaders, volunteers and visitors to the College; and,
- Providing staff with a clear procedure for raising a concern or complaint about the College's safeguarding scheme.

Related Documents:

- Procedures, Statements and Guidance for Safeguarding (Shumei Eiko Documentation: SED 035)



Chaucer College Canterbury

Shumei Eiko Ltd
Documentation – SED 024

Safeguarding Policy

01/05/2023
Issue Number 05

- Anti-bullying Policy (Shumei Eiko Documentation: SED 034)

Name:

Signature:

Date: